

TRIPURA GAZETTE

Published by Authority

EXTRAORDINARY ISSUE

Agartala, Tuesday, January 28, 2020 A. D., Magha 8, 1941 S. E.

PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA
DIRECTORATE OF YOUTH AFFAIRS & SPORTS
SHIKSHA BHAVAN, 4th FLOOR
OFFICE LANE, AGARTALA
(Tel No.0381-2300082, E.mail- yasdirector14@gmail.com)

No.F. 2(4-11)/DYAS/PLG/2008/15,069

Dated, Agartala, the 22nd January, 2020.

NOTIFICATION

Sub :- User guideline for use or booking facilities of "Indoor Hall" under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa of the Education (Youth Affairs & Sports) Department, Government of Tripura.

The Governor of Tripura is pleased to make the guideline for use or booking facilities of "Indoor Hall" under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa of the Education (Youth Affairs & Sports) Department, Government of Tripura.

1. Short title and commencement

- (i) These may be called the User Guideline for use or booking of facilities of "Indoor Hall" under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa under custody of the Education (Youth Affairs & Sports) Department, Government of Tripura.
- (ii) This will come into force with immediate effect.

2. Definitions : Unless the context otherwise requires :

- (i) "Application" means and includes any requisition furnished by a Requisitioning Agency in prescribed form (Annexure-I).
 - (ii) "HoO, DDYAS" means Head of Office of Dhalai District Youth Affairs & Sports Office a Government organization of the Government of Tripura referred here-in as the "Booking Authority".
 - (iii) "Department" means the Department of the Education (Youth Affairs & Sports) Department, Government of Tripura
 - (iv) "DYAS" means the Director of Youth Affairs & Sports, Government of Tripura.
 - (v) "DM & Collector" means the District Magistrate & Collector, Dhalai District, Government of Tripura.
-

- (vi) "Requisition Agency" means and includes Government Department or Non Government Organization or Agency or Association or Different Sports Associations or Individual person or Cultural organization submitting application for use our booking of facilities of "Indoor Hall" under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa.
- (vii) User Agency means the Government Department or Non-Government Organization or Agency or Association or Individual person.

3. Procedure for Application.

The requisitioning Agency shall submit application in prescribed form (Annexure-I) attached with this Guidelines along with the caution money to the allotment authority at least 20(twenty) days before the programme and rent shall be paid during allotment.

4. Condition for allotment.

- (i) Organization or Individual person of any State or Central Government shall be treated on first priority.
- (ii) All other application(s) shall be treated on "first Come First Serve basis" giving priority to sports event.
- (iii) This facility of "Indoor Hall" under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa shall be provided for use from 06:00 a.m to 06:00 p.m.
- (iv) Regular use by any organization or individual person shall be allowed Government working days only.
- (v) All function or performance shall be closed by 06:00 p.m and the "Indoor Hall" under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa shall be vacated by 06.30 p.m. positively.
- (vi) Arrangement for public address system projector stand, diesel generator etc. shall be made by the applicant and the DDYAS Office will have no liability on this account.
- (vii) The applicant shall take care for ensuring that there is no performance contrary to heal, social culture and public decency and decorum.
- (viii) Rent shall be deposited during receiving of allotment.

- (ix) Fees shall be deposited in advance, in every month.
- (x) Sports apparatus or the technical equipment or machinery needed for daily activities inside the Indoor Hall shall not be allowed to remove or carry out for use other place.

5. Rent for “Indoor Hall” of Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa.

- (i) Rent for using or booking facilities of “Indoor Hall” as follows :

Sl No	Programme	Duration	Time	Rent per day	Cauton Money	Remarks
1	Sports Activities In Indoor Hall	1 (one) day	06.00 a.m. to 06.00 p.m.	Rs.500/-	Rs.2,000/-	Sports association Or Organizations
2	Programme of differer Govt. Department	1 (one) day	06.00 a.m. to 06.00 p.m.	Rs.7,000/-	Rs.10,000/-	Government Organizations

- (ii) Rent of the Indoor Hall of DDYAS office for any other programmes, if permitted other than the above noted of items will be fixed up by DDYAS while allotting the Indoor Hall.
- (iii) Advance payment of user charges facilities of “Indoor Hall” and caution money are mandatory for all user agencies including Government Department.
- (iv) Programme organized by the Director of Education (Youth Affairs & Sports) Department, Tripura Sports Council, Tripura School Sports Board, District Administration (DM Collector, Dhalai) shall be free of cost.
- (v) Unauthorized person or guardians of trainees or any kind of vehicle shall not be allowed inside the Dhalai District YAS Office premises unless person(s) concerned produce a pass or authorized documents to the concerned security person or duty staff.

- (vi) The fees for trainees for use of the facilities of “Indoor Hall” shall be as follows :

Sl No.	Category	For regular practice	Amount
(i)	(ii)	(iii)	(iv)
1	Regular trainees	Admission Fee for two years	Rs.250/-
		Monthly Fee	Rs.150/-
2	Other than regular trainees or Employees under Government/Semi Government/PSU.	Admission Fee for two years	Rs.1000/-
		Monthly Fee	Rs.500/-
3	50% subsidies rate shall be provided to the BPL i.e (AAY/PG Ration card holder) category family person/physically challenge (PH) person (minimum 40%) Senior citizen/ Freedom fighter National prize holder/International Sports person in authorized sports competition.	Admission fees for two years	Rs.125/-
		Monthly fees	Rs.75/-

- (vii) No Political activities will be allowed.

6. Responsibility of User Agency:

- (i) The responsibility of maintaining law & order and necessary police arrangement shall remain with concerned user Agency.
- (ii) Affixing any paper or poster is strictly prohibited inside and outside the Indoor hall other than the programme name. Only removable making/tapes on the complex are permissible with prior approval on the allotting authority.
- (iii) The user agency shall be responsible for any damage of any property inside and outside of the Indoor hall and further booking in favour of such agency shall not be considered in future if any damage is caused by them. The user agency will be responsible for repair of the damage, if any, caused by them. If the repair is not carried out by the user agency at their cost and responsibility, caution money so deposited shall stand automatically forfeited in favour of the Dhalai District Youth Affairs & Sports Office and further step shall be taken as per Govt. procedure.
- (iv) Carrying of inflammable object, intoxicant, crackers and fireworks are strictly prohibited inside the Indoor Hall and premises. The user agency shall be responsible for any accident or mishap, including loss of life during the course of booking. DDYAS of DYAS will not be responsible, in any manner.
- (v) Parking of by-cycle, motor cycles, car or preparation of hot beverage inside DDYAS office premises is also strictly prohibited and the concerned user agency shall be held responsible any violation.
- (vi) Smoking or alcohol inside the Indoor hall is strictly prohibited. No pets are permitted inside.
- (vii) DDYAS or DYAS shall in no way be held responsible if the performance of the function of the user agency is disrupted due to natural calamity, power failure or any unforeseen reason, beyond control of the DDYAS.
- (viii) Prior to occupation of the Indoor Hall the user Agency shall acknowledge receipt of every item, articles. Items or articles so received shall be returned back to the DDYAS office after the function is over.
- (ix) Caution money shall be refunded by the DDYAS subject to the conditions that every item/article of the premises of Indoor Hall during performance of the function is duly returned to the DDYAS Office in good condition and secondly original receipts of caution money issued by DDYAS Office surrendered to the office of DDYAS office. If the receipt is lost or not produced for surrender, the caution money shall not be refunded and the same shall stand forfeited in favour of DDYAS office. Moreover caution money shall have to be taken back from the office of the DDYAS within 3 (three) days of completion of performance as per above procedure failing of which the said caution money shall automatically stand forfeited in favour of DDYAS.

- (x) Supply of any kind of foodstuff, tea and lunch pack inside the DDYAS Indoor Hall etc. is strictly prohibited.
- (xi) No structure or construction materials for the purpose of utilization in any dramatic performance and any other function shall be stored inside or outside the Indoor Hall or DDYAS Office premises.
- (xii) Medical liability including first aid, medical kit, qualified medical/medical care personal/attendance and ambulance for any emergency, must be ensured by the user agency.
- (xiii) For any kind of public gathering by the users agency, arrangement of drinking water shall have to be done by them.
- (xiv) The user agency must comply with the municipal and other laws of the land. Prior permission from District Administration shall require for public gathering by the user agency at the time of booking.
- (xv) Illumination of DDYAS office premises, if so required by any user agency shall be the responsibility of the user agency at their own cost and risk including provision for stand by generator during power failure. Ushering and fire control during the booking period will be the responsibility of the concerned user agency.


7. Cancellation of Booking:

- (i) Booking of any facilities of Indoor hall, DDYAS office for Non Government programme shall be liable to be cancelled at any time for organization of Government programme if both the programme are over lapped on same date. In such exigency rental and caution money shall be refunded against return of original receipt or receipts to Non-Govt. user Agency.
- (ii) If permission is accorded to use the facilities of Indoor Hall, on a particular date, and the user agency is not in a position to utilize facility in that case the concerned user agency shall intimate the authority of their inability at least three days before the date of the commencement and half of the rent charge shall be deducted. However caution money will be refunded in full.
- (iii) If any user agency cancels its programme without prior intimation of at least 48 hours before the programme, in that case the rental deposits shall not be refunded. Only caution money shall be refunded.
- (iv) Violation or Non-compliance of any of the conditions under clause 7 above, shall make booking liable to be cancelled by the booking authority.

8. power to remove difficulties:

- (i) If any difficulty arises in giving effect to the provision of these orders, DDYAS or DYAS may order make such provision, as appear necessary or expedient for removing the difficulties.
- (ii) DDYAS or DYAS shall have power to amend, modify these orders and issue supplementary notice, explanation and clarification for smooth implementation of these orders.

By order of the Governor


Director
Youth Affairs & Sports
Government of Tripura

Application format for use or booking of facilities of "Indoor Hall" Dhalai District Youth Affairs & Sports Chandraichara, Ambassa.

(Annexure-I)

1	Name of applicant or organization	
2	Postal address with contract number	
3	Period for booking (including date and duration)	
4	Purpose of booking for "Indoor Hall"	
5	Whether Government/ Semi Government/PSU/Non-Government organization/ Other	
6	Whether advance payment has been paid or not. If yes please mention mode of payment	
7	Whether Caution money has been paid or not. If yes please mention mode of payment	
8	Total amount paid (Advance and Caution money)	Rs. (in word)

I/We are hereby solemnly declared that the above information or particulars are true and all the terms and conditions for use or booking of facilities of Indoor Hall under Dhalai District Youth Affairs & Sports Office, Chandraichara, Ambassa are carefully read and agreed by me/us.

Yours Sincerely

(Applicant Signature in full with date)